

Penobscot County Commissioners' Meeting Minutes February 15, 2022 2371
9:00 AM Commissioners Laura Sanborn, Peter Baldacci and Andre Cushing 9°

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioner Baldacci and Administrator Honey present. Commissioner Cushing participating via Zoom.

Treasurer John Hiatt was absent

Approval of Minutes –

Commissioner Baldacci moved to approve February 15, 2022 Commissioner Meeting Minutes. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Public Comment -

Manley DeBeck – Brewer Resident

Participant thanked the Commissioners for the recent recognition for the Brewer Kiwanis 2021 Spirit of America Award.

Participant referred to contributions received through fundraising in the county that the Brewer Kiwanis are able to provide donations to Make a Wish, Camp Capella, and the Godparent's Home to name a few.

Janet Drew – York County Resident

Participant reported on the states testimonies she has been listening to. Participant feels that more funding should be going to community services versus law enforcement and jails.

Facilities Update –

Director Brian MacDonald reported the following:

- Phase II of the current jail project re-started this morning
- The floor tile issues inside the post office have been resolved. However, the entire floor in the public space is in poor to fair condition. The contractor will be sending a quote to replace.
- The Electric car plug is installed and being used

Facilities Update – Continued:

- The generator manual transfer switch is finished; taking only one day to finish. We plan on testing the generator one morning this week prior to the building opening up to the public with the electricians present.
- The jail front steps are failing again. Contractor is responsive, but we're not pleased with the project. We will look at doing something to keep the weather off that area.
- There was a sewer issue in the post office parking lot this weekend. Bangor Public Works referred us to Allen Environmental who showed up and resolved the problem. Now we are trying to identify where that line comes out of the jail. The City has offered to try to provide more accurate drawings of the sewer layout.
- Still waiting for repair estimates for the 10 Franklin Street bathroom

Sheriff's Update –

Sheriff Troy Morton presented the following:

- In-house jail population is 178 (154 males/ 24 females); 27 boarded out to other facilities, **94** inmates in Pre-Trial Services and holding four (4) MDOC inmates
- There is a control room issue that will be discussed later
- Thank you to Director MacDonald for his work on the challenges of the sewer drains
- Another Maine Pre-Trial Services worker has resigned. There was a discussion with Executive Director Elizabeth Simoni on how to resolve the turnover issue. Currently Maine Pre-Trial case workers are located at their Bangor office and not on campus. We need to address the office space for them as their current location on campus is not acceptable.

Administration Update -

Administrator Honey presented the following:

Finance:

- The 2022 Municipality Tax was presented
- Commissioner Baldacci moved to approve delinquency rate of 4% maximum of unpaid taxes. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Will be working with Finance Director Jason Mallar on this process, as well as providing end of year numbers, and capital carryover to present in the next couple weeks

Administration Update – Continued:

- We are preparing for our 2020 audit which the auditors will be on site in the next couple weeks and working with Sara McLaughlin

Employment within the County:

- Maintenance technician, DA's clerical specialist and the DA Victim Witness advocates
- Second interviews with our GIS manager
- Several positions in the jail and patrol's anticipated positions
- PRCC call taker positions

Last week's meetings:

- AFSCME Corrections Line Unit negotiations were held and will now wait to see what the union decides to do with our current offers

This week's meetings:

- Monthly department head meeting will take place end of week

Warrants:

- Payroll Warrant to be approved for 02.11.2022: \$251,331.31
- A/P Warrant to be approved for 02.15.2022 FY 21: \$ 23,010.13
- A/P Warrant to be approved for 02.15.2022 FY 22: \$ 180,401.26
- UT Warrant to be approved for 02.15.2022: \$36,321.29
- UT TIF Warrant to be approved for: NONE
- Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

- Payroll Change Notices signed for: Lisa Dwinal - Part-time to Full-time; William Lovejoy – Full-time to Part-time; Dustin Umlauf – Promotion; Richard Clukey – Retirement; Daniel Saulnier and Brian Sawtelle - Payroll Status Changes.

Executive Session---Commissioner Cushing made a motion to go into Executive Session at 9:25 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Honey, Director MacDonald and Sheriff Morton. Session ended at 9:55 a.m.

Executive Session---Commissioner Cushing made a motion to go into Executive Session at 9:56 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Administrator Honey, Sheriff Morton, Chief Knappe and Lt. Hotaling. Session ended at 10:14 a.m.

Action Taken –

Commissioner Baldacci moved to approve expenses to address immediate improvements to control room functions at the jail. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 10:20 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Erika Honey

Laura J. Sanborn, Chairman

Peter K. Baldacci, Commissioner

Andre E. Cushing, III, Commissioner